

**Important information if you intend to
compete in FEI classes at CSIs in Spruce Meadows (CAN) 2007**
*Trainers, please pass this information on to any of your students
who may wish to compete in Spruce Meadows in the FEI classes*

You are receiving this notification because we entered you into the CSI(s) at Spruce Meadows in past years or you had been invited but declined the invitation. Since there have been a multitude of US riders competing at these events, in an effort to effectively assist you, we are asking that you complete and return the following forms if you wish to compete at these CSIs (applies to FEI classes only). All of the documents mentioned in this memo can be found on the USEF website, www.usef.org <<http://www.usef.org/>> under *Breeds and Disciplines / Athlete Services-Competing Abroad*. All the forms have changed for 2007 so please dispose of any old ones and be sure to use the current forms found at the below links. **Our fax number is 908 719- 7588.**

1. Review guidelines:

- Is Your 2007 Paperwork Complete? A check list of requirements for athletes wishing to compete abroad (including Canada and Mexico)
<<http://www.usef.org/documents/athleteServices/requirements.pdf>>

<http://www.usef.org/documents/athleteServices/requirements.pdf>

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1. Carefully complete and return the following documents: (Application & Credit Card Authorization)

- 2007 Application for International Competition - For All Disciplines
<<http://www.usef.org/documents/athleteServices/appInternComp.pdf>>

<http://www.usef.org/documents/athleteServices/appInternComp.pdf>

<<http://www.usef.org/documents/athleteServices/appInternComp.pdf>>

- 2007 Credit Card Authorization

<<http://www.usef.org/documents/athleteServices/2007creditCard.pdf>> (For Application Fees & Waiver Request Fees) <http://www.usef.org/documents/athleteServices/2007creditCard.pdf>
<<http://www.usef.org/documents/athleteServices/2007creditCard.pdf>>

1. Renew your membership or become a member of the USEF. If you have already done so, proceed to the step 4.

- 2007 USEF Membership & IHP Dues Application
<<http://www.usef.org/documents/athleteServices/membershipIhpAppl.pdf>>
<http://www.usef.org/documents/athleteServices/membershipIhpAppl.pdf>
<<http://www.usef.org/documents/athleteServices/membershipIhpAppl.pdf>>

1. Refer to the link below to register you and your horse(s) with the FEI.

Registration is mandatory. Form must be sent to the Kentucky office.

- 2 <<http://www.usef.org/documents/athleteServices/appInternComp.pdf>> 007 FEI Horse Registration Form
<<http://www.usef.org/documents/international/2007FEIHorseRegForm.pdf>>
<http://www.usef.org/documents/international/2007FEIHorseRegForm.pdf>
<<http://www.usef.org/documents/international/2007FEIHorseRegForm.pdf>>
- 2007 FEI Rider Registration Form
<<http://www.usef.org/documents/international/2007FEIRiderRegForm.pdf>>
<http://www.usef.org/documents/international/2007FEIRiderRegForm.pdf>
<<http://www.usef.org/documents/international/2007FEIRiderRegForm.pdf>>

1. Qualifications / Criteria

- In accordance with the Selection Procedures for CSIO/CSI Competitions (Jumping Criteria)
<<http://www.usef.org/documents/highPerformance/showJumping/2005csioSelectionProcedures.pdf>>
<http://www.usef.org/documents/athleteServices/JumpingCriteria.pdf>
<<http://www.usef.org/documents/athleteServices/JumpingCriteria.pdf>>

riders who have points on the USET Computer Ranking List five weeks before the competition for which they are applying and who wish to participate in Canadian CSI's or CSI-Ws and/or in Junior, Young Rider, and/or Amateur classes at a foreign CSI will not be required to request a waiver.

If you do not meet the criteria you must request a waiver by following the procedure found at the link below. Please note that there is a \$200 non-refundable waiver request fee. You may use the above mentioned Credit Card Authorization to pay this fee.

- 2007 Procedure To Request A Waiver To Compete In Foreign Competitions
<<http://www.usef.org/documents/athleteServices/ptrawtcifc.pdf>> (Including Canada & Mexico)
<http://www.usef.org/documents/athleteServices/ptrawtcifc.pdf>
<<http://www.usef.org/documents/athleteServices/ptrawtcifc.pdf>>

Thank you and if you have any further questions please contact Cindy Stys or Lynn Lopez at 908 234-0848.